

Notice on the Processing of Personal Data of Job Candidates

This Notice on the Processing of Personal Data contains information on how Energy Net LLC Novi Sad processes your personal data in accordance with the Personal Data Protection Act ("Official Gazette of RS", No. 87/2018) ("the Act").

This Notice is intended for candidates applying for employment at Energy Net LLC Novi Sad.

1. Our contact information

Energy Net LLC Novi Sad ("Controller" or "Energy Net") processes your personal data as a data controller, as it determines the purpose and manner of processing and is responsible for the processing of your personal data. Our contact details are:

Energy Net LLC Novi Sad

111 Temerinska Street, 21000 Novi Sad

Phone: +381 66 090 090

Email: office@energynet.rs

2. Personal data we process, legal basis, and purpose of processing

For the purpose of selecting the best candidate for employment, we process your personal data, including: identification data, contact data, information from your CV (educational background, professional experience, training and courses, and other types of data provided by the candidate, including photographs, etc.). Such processing is necessary for taking steps at the request of the data subject prior to entering into a contract (Article 12, paragraph 1, item 2 of the Act).

3. Retention period of personal data

We process your personal data until the selection process for the position you applied for is completed, but no longer than six months after submitting your application.

4. Recipients of personal data (who we share your personal data with)

When you apply for an open position via the online service "Infostud Jobs" of Infostud LLC Subotica, which processes personal data on our behalf and provides us access to its platform and forwards CVs you submitted, it is considered a processor and therefore a recipient of personal data under the Act.

We also use the services of Advise Institute LLC Novi Sad, which participate in the candidate selection process, and they are also considered recipients of personal data.

5. Transfer of personal data to other countries

Energy Net does not transfer personal data to other countries.

6. Your rights regarding personal data processing

Regarding the processing of your personal data, you have the following rights: the right of access, the right to rectification and completion, the right to erasure, the right to restriction of processing, and the right to data portability. Requests to exercise these rights can be submitted by email to office@energynet.rs or by mail to 111 Temerinska Street, 21000 Novi Sad.

At the same time, you may lodge a complaint at any time with the Commissioner for Information of Public Importance and Personal Data Protection, Bulevar Kralja Aleksandra 15, Belgrade, email: office@poverenik.rs, phone: +381 11 3408 900, if you believe that the processing of personal data is not in accordance with applicable law.

Submitting a complaint to the Commissioner does not affect your right to seek protection of your rights through the appropriate judicial or administrative procedure.

7. Obligation to provide data

Providing your personal data for employment purposes is a necessary condition for participating in the recruitment process. If you do not provide the data, we will not be able to assess your eligibility for a specific open position, including your education and work experience, and therefore we will not be able to consider you as a candidate.